

**Pandit Dwarka Prasad Mishra  
Indian Institute of Information Technology,  
Design & Manufacturing Jabalpur**

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Minutes of the 23rd meeting of the Finance Committee held on February 03, 2014 from 11.00 am at 'The Hotel Janpath', New Delhi.

Members present:

Prof. S. V. Raghavan Scientific Secretary Office of the PSA, Govt. of India	Chairman
Prof. U. B. Desai Director, IIT Hyderabad	Member
Shri D. M. Gupta IOFS (Retd) Former DGOF & Chairman Ordnance Factory Board	Member
Prof. Aparajita Ojha Director PDPM IIITDM Jabalpur	Member (Ex-officio)
Shri Alok Mishra, Director(Technical) MHRD, Govt. of India	Member (Ex-officio)
Shri Alex Thomas (Representative of Director (Finance)) MHRD, GOI	Member (Ex-officio)
Shri R. P. Dwivedi Registrar, PDPM IIITDM Jabalpur	Secretary

FC/23/1	Opening remarks by the Chairman
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The Chairman, Finance Committee welcomed all the members. He expressed his satisfaction over the lab facilities and construction activities. He then requested Shri DM Gupta, Member of the Finance Committee to express his views on the progress of the Institute, who had visited the Institute in the month of December, 2013.

Dr. DM Gupta briefed the members about the growing infrastructure support at the Institute and expressed his satisfaction over the progress of construction projects. He further informed the members that he interacted with faculty and students and was happy to know their achievements and various activities organized by students. He was of the opinion that students coming from rural areas and vernacular medium of instructions at school level need to be given exposure and special training on communication and soft skills. The Director informed that special training programmes and sessions are organized on regular basis for the overall personality development of students. Shri Gupta also emphasized on industry interaction and publicity of the academic programmes and activities of the Institute at a larger scale.

BOG/23/2	Overview and Action Taken Report by the Director.
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The Director presented the following report –

**FINANCIAL PROGRESS**

- (i) **Budget and Expenditure Progress** - Upto 31<sup>st</sup> Jan 2014 – The Institute was allocated a budgeted development plan of 8000.00 lakhs by MHRD for the F.Y. 2013-14, consisting of Salary - Rs. 752.80 lakhs, General Expenditure – Rs.1300.28 lakhs and Capital Expenditure- Rs. 6032.56 lakhs. The Ministry has released 5729 lakhs till date out of which Institute has utilized a total of Rs. 5729.43 lakhs (which includes Salary – 590.88 lakhs, General Expenditure - Rs. 955.24 lakhs and Capital Expenditure - Rs. 4183.31 lakhs). The demand for releasing the remaining grant has already been made and funds are awaited from the Ministry.
- (ii) **Expenditure Progress under Capital head** - Out of the total capital expenditure of 4183.31 lakhs, the major expenses incurred are as follows –
- a. Deposit with CPWD – Rs. 3586.64 lakhs
  - b. Works at Institute level – Rs. 184.6 lakhs
  - c. Deposit with DGS&D – Rs. 60.17 lakhs(UPS-Rs.19.67 lakhs, Blade Server-Rs. 36.90 lakhs, ACs 3.42 lakhs) and Furniture-Rs. 0.18 lakhs)
  - d. Furniture & Fixtures – Rs. 70.52 lakhs
  - e. Equipment - Rs. 61.31 lakhs
- (iii) **Expenditure Progress under General Head** – Out of the total General Expenditure of Rs. 955.24 lakhs , the Institute has incurred expenditure as follows :-

- a. New Pension Scheme - Rs. 49.28 lakhs
- b. Professional Development Allowance – Rs. 16.98 lakhs
- c. Manpower Outsourcing (Manpower and Security Services) – Rs. 252.76 lakhs
- d. Assistantship and Scholarship – Rs. 202.69 lakhs
- e. Students Support – Rs. 21.55 lakhs.
- f. Electricity Charges – Rs. 129.58 lakhs
- g. Honorarium – Rs. 35.38 lakhs
- h. Internet and leased line – Rs. 10.79 lakhs
- i. Repair & Maintenance – Rs. 21.54 lakhs
- j. Travelling and Conveyance – Rs. 33.10 lakhs
- k. Others – Rs. 225.48 lakhs (includes Transport service, health, professional charges, LTC etc.)

(iv) **Infrastructure development** – The overall pace of construction works undertaken by the CPWD is slow. Some of the Works such as LHTC, NR-II, NR-III, and Guest House were promised for completion by December 2013, but could not be completed. However, they have hope to complete four major projects by the end of March 2014.

(v) **Revised Budget for the F.Y. 2013-14** -The Institute has passed Revised budget for the current financial year for Rs. 12600.00 lakhs, major portion of which i.e. 10500.00 lakhs is provisioned for Capital expenditure mainly for depositing with CPWD for construction works. Till date the expenditure performance is 100% under capital head.

<b>FC/23/3</b>	<b>Confirmation of the Minutes of 22<sup>nd</sup> Finance Committee Meeting held on October 11, 2013.</b>
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The minutes of 22<sup>nd</sup> meeting of the Finance Committee held on October 11, 2013 were confirmed.

<b>FC/23/4</b>	<b>To consider the Recommendations of 2014/1<sup>st</sup>(20<sup>th</sup>) Buildings and Works Committee held on January 06, 2014.</b>
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The Finance Committee deliberated on the following proposal of B&WC.

- (i) **B&WC(20)/2014/03: Ideation Studio and 04 No of Rooms for P.G. Workspace adjacent to Lecture Hall & Tutorial Complex(LHTC) for Administrative Approval and Expenditure Sanction.**

Lay out plan of the proposed work was discussed. It was informed to the members that the proposed work is within the premise of LHTC and was kept for future expansion in the initial plan. The plan also included shifting of one of the lecture halls from the right side of the building to its left. After deliberation, the Finance Committee recommended the work to the Board for administrative approval and expenditure sanction(AA/ES) of Rs. 8,85,28,600/- (Rs.



Eight crore eighty five lakh twenty eight thousand and six hundred only) including 1% for labour cess, 3% for contingencies.

(ii) **B&WC(20)/2014/04 : Construction of Director's Residence at PDPM-IIITDM, Jabalpur.**


Members discussed on the proposal of the B&WC for construction of Director's Residence at PDPM-IIITDM, Jabalpur amounting to Rs. 1,36,51,087/- (Rs One crore thirty six lakh fifty one thousand eighty seven only) including 1% for labour cess, 4% for service tax, 3% for contingencies and 4.5% (+ Ser. Tax) for Architect fees. It was informed to the members that the work also included garage, servant quarter, office and meeting space. The Committee discussed on the necessity of various units of the building. After deliberation, the Finance Committee recommended the proposal of construction of Director's residence to the Board of Governors for AA/ES as per the existing norms and estimated cost of construction as per the CPWD's manual of Delhi Schedule of rates.


FC/23/5	Any Other Agenda with the permission of Chairman
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**No agenda item was requested for placement.**

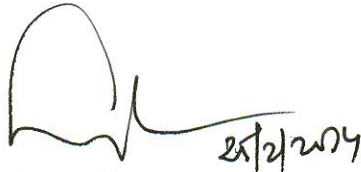
The meeting ended with a vote of thanks to the Chair.

Forwarded for approval please.

  
(R.P. Dwivedi) 19-2-2014  
Secretary

  
19-2-2014

**Director**

  
21/2/2014

**Chairman, Finance Committee**